Umoja Portal Menu Bar

- The **Menu bar** runs across the top of the Umoja ESS screen and displays different available options/actions specific to the user. The menu bar is visible on all screens within ESS and is a fundamental part of the graphical user interface (GUI). You may discover all available features by getting familiar with it.
Umoja Portal Menu Bar

- The **Back / Forward Links** open the page you navigated from, or the next page if available.
  
  Do **NOT** use the browser’s back button to navigate to the previous page as it may take you out of the Umoja Portal.
Umoja Portal Menu Bar

- The **History Link** lists the most recent items you have viewed in the Umoja Portal.
Umoja Portal Menu Bar

- The **Favorites Link** allows you to **Add to Favorites** or to **Organize Favorites** (create folder, create new links, remove, rename, reposition, etc.).